

Republic of the Philippines
SENATE
REQUEST FOR QUOTATION

Date : 5/21/2025
RFQ No. : RSQ-E-25-05-021
Requisitioner : PPS
Canvasser : NADIA C. TOMAWIS

Sir/Madam:

We invite all GEPS registered bidders to submit sealed quotation for the item/s listed below, addressed to the Chairman, Bids and Awards Committee (BAC), 4/F Senate of the Philippines, GSIS Bldg., Financial Center, Pasay City. The quotation for Purchase Request No. **PR-25-04-290** must be submitted to the Office of the Chairman, Bids and Awards Committee, Room 408 or the Secretariat, Bids and Awards Committee, Room 401, 4/F Senate of the Philippines, GSIS Building, Financial Center, Pasay City, not later than 5P.M. of . Kindly observe and comply with the stated specifications / descriptions / unit of items for quotation, and specify country of manufacture or origin in the item, any erasure must be properly initialed by the bidder. Bidders are presumed to have reviewed all bids indicated herein before submission to the BAC. Please do not forget to indicate the following references in your envelope "PR NO. / RFQ NO. , Assigned Canvasser: , CLOSING DATE: "

Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.

LIKEWISE, ALL QUOTATIONS MUST BE VALID FOR FORTY-FIVE (45) CALENDAR DAYS FROM THE CLOSING DATE OF POSTING WITH THE PhilGEPS AND SUBJECT TO THE GENERAL CONDITIONS FOUND AT THE BACK OF THIS FORM.

ATTY. MARIA VALENTINA S. CRUZ
CHAIRPERSON
BIDS AND AWARDS COMMITTEE

THE CHAIRMAN

Bids and Awards Committee
c/o Secretariat, Bids and Awards Committee
Room 401 4/L, Senate of the Philippines, GSIS Building, Financial Center, Pasay City
Fax No. 552-6601 local 1602 or 552-6793

Sir: As requested in your letter above, we are pleased to quote hereunder our price/s for the following item/s subject to the General Conditions stated at the back:

Item No	Quantity	UOM	Item Description	Unit Cost	UNIT PRICE (Inclusive of all Taxes)	TOTAL
			PR-25-04-290 - PPS			
1	113	PACK	FOLDER with Tab, A4	90,400.00 800.00/PACK		
2	174	PACK	FOLDER with Tab, Legal	208,800.00 1,200.00/PACK		

Remarks: Please see attached specifications.

(QUOTATIONS must be valid for at least thirty [30] to forty five [45] days from closing date)

TERMS OF DELIVERY

TERM/S OF PAYMENT: Government Terms (NO C.O.D. / NO ADVANCE PAYMENT)

(Name of Company)

Address of Supplier

E-Mail Address

Tel./Fax No./s

TIN

PhilGEPS Reg. No.

Expiry Date:

(Signature over Printed Name Authorized Representative)

GEPS REF#

Closing Date:

By:

Date Posted:

12060513

MAY 29, 2025 / 5PM

NADIA C. TOMAWIS

MAY 23, 2025

Republic of the Philippines
SENATE
REQUEST FOR QUOTATION

Date : 5/21/2025
RFQ No. : RSQ-E-25-05-021
Requisitioner : PPS
Canvasser : NADIA C. TOMAWIS

Sir/Madam:

We invite all GEPS registered bidders to submit sealed quotation for the item/s listed below, addressed to the Chairman, Bids and Awards Committee (BAC), 4/F Senate of the Philippines, GSIS Bldg., Financial Center, Pasay City. The quotation for Purchase Request No. **PR-25-04-290** must be submitted to the Office of the Chairman, Bids and Awards Committee, Room 408 or the Secretariat, Bids and Awards Committee, Room 401, 4/F Senate of the Philippines, GSIS Building, Financial Center, Pasay City, not later than 5 P.M. of _____. Kindly observe and comply with the stated specifications / descriptions / unit of items for quotation, and specify country of manufacture or origin in the item, any erasure must be properly initialed by the bidder. Bidders are presumed to have reviewed all bids indicated herein before submission to the BAC. Please do not forget to indicate the following references in your envelope "PR NO. _____ / RFQ NO. _____, Assigned Canvasser: _____, CLOSING DATE: _____"

Price quotation/s, to be denominated in Philippine peso shall include all taxes, duties, and/or levies payable. Quotations exceeding the Approved Budget for the Contract (ABC) shall be rejected.

LIKEWISE, ALL QUOTATIONS MUST BE VALID FOR FORTY-FIVE (45) CALENDAR DAYS FROM THE CLOSING DATE OF POSTING WITH THE PhilGEPS AND SUBJECT TO THE GENERAL CONDITIONS FOUND AT THE BACK OF THIS FORM.

ATTY. MARIA VALENTINA S. CRUZ
CHAIRPERSON
BIDS AND AWARDS COMMITTEE

THE CHAIRMAN

Bids and Awards Committee
c/o Secretariat, Bids and Awards Committee
Room 401 4/L, Senate of the Philippines, GSIS Building, Financial Center, Pasay City
Fax No. 552-6601 local 1602 or 552-6793

Sir:

As requested in your letter above, we are pleased to quote hereunder our price/s for the following item/s subject to the General Conditions stated at the back:

Item No	Quantity	UOM	Item Description	Unit Cost	UNIT PRICE (Inclusive of all Taxes)	TOTAL
			PR-25-04-290 - PPS			
----- NOTHING FOLLOWS -----						

REMARKS:

Interested bidder/service provider shall also submit the following along with the quotation on or before the specified deadline of submission:

Mayor's/Business Permit

b. PhilGEPS Registration Number

For methods of procurement requiring Mayor's Permit and PhilGEPS Registration Number, Certificate of Platinum Membership may be submitted in lieu of said documents.

Income/Business Tax Return

Omnibus Sworn Statement - Winning bidders under Small Value Procurement will be required to submit a Notarized Omnibus Sworn Statement prior to the preparation of the Contract/Purchase or Job Order and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or original Special of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the bidder. Template may be accessed to GPPB-TSO website: <https://www.gppb.gov.ph/downloadable-forms/#tab-61412>

Failure of the bidder to submit the required documents is a ground for disqualification.

Award of contract shall be made to Lowest Calculated Responsive Bid (LCRB), Most Economically Advantageous Responsive Bid (MEARB), Most Advantageous Responsive Bid (MARB) or Highest Rated Responsive Bid (HRRB), which complies with the technical specifications, requirements and other terms and conditions stated herein.

Remarks: Please see attached specifications.

(QUOTATIONS must be valid for at least thirty [30] to forty five [45] days from closing date)

TERMS OF DELIVERY

TERMS OF PAYMENT: Government Terms (NO C.O.D. / NO ADVANCE PAYMENT)

Address of Supplier

(Name of Company)

E-Mail Address

PhilGEPS Reg. No.

Expiry Date:

Tel./Fax No./s

TIN

(Signature over Printed Name Authorized Representative)

GEPS REF#

Closing Date:

By:

Date Posted:

12060513

MAY 29, 2025 / 5PM

NADIA C. TOMAWIS

MAY 23, 2025

Date : 5/21/2025
RFQ No. : RSQ-E-25-05-021
Requisitioner : PPS
Canvasser : NADIA C. TOMAWIS *QN*

Sir/Madam:
 We invite all GEPS registered bidders to submit sealed quotation for the item/s listed below, addressed to the Chairman, Bids and Awards Committee (BAC), 4/F Senate of the Philippines, GSIS Bldg., Financial Center, Pasay City. The quotation for Purchase Request No. **PR-25-04-290** must be submitted to the Office of the Chairman, Bids and Awards Committee, Room 408 or the Secretariat, Bids and Awards Committee, Room 401, 4/F Senate of the Philippines, GSIS Building, Financial Center, Pasay City, not later than 5 P.M. of _____. Kindly observe and comply with the stated specifications / descriptions / unit of items for quotation, and specify country of manufacture or origin in the item, any erasure must be properly initialed by the bidder. Bidders are presumed to have reviewed all bids indicated herein before submission to the BAC. Please do not forget to indicate the following references in your envelope "PR NO. _____ / RFQ NO. _____, Assigned Canvasser: _____, CLOSING DATE: _____"

LIKewise, ALL QUOTATIONS MUST BE VALID FOR FORTY-FIVE (45) CALENDAR DAYS FROM THE CLOSING DATE OF POSTING WITH THE PhilGEPS AND SUBJECT TO THE GENERAL CONDITIONS FOUND AT THE BACK OF THIS FORM.

THE CHAIRMAN
Bids and Awards Committee
c/o Secretariat, Bids and Awards Committee
Room 401 4/L, Senate of the Philippines, GSIS Building, Financial Center, Pasay City
Fax No. 552-6601 local 1602 or 552-6793

As requested in your letter above, we are pleased to quote hereunder our price/s for the following item/s subject to the General Conditions stated at the back:

Item No	Quantity	UOM	Item Description	Unit Cost	UNIT PRICE (Inclusive of all Taxes)	TOTAL
			PR-25-04-290 - PPS			
<p>Remarks: <i>Please see attached specifications.</i></p>						

(QUOTATIONS must be valid for at least thirty [30] to forty five [45] days from closing date)

TERMS OF PAYMENT: Government Terms (NO C.O.D. / NO ADVANCE PAYMENT)

(Name of Company)

PhilGEPS Reg. No. _____ Expiry Date: _____

TIN

(Signature over Printed Name Authorized Representative)

GEPS REF# RDG0513
Closing Date: MAY 29, 2025 / 5PM
By: NADIA C. JORDAN
Date Posted: MAY 23, 2025